

St. Paul's Episcopal Church
Vestry Meeting Minutes
February 25, 2024

Vestry Present: Penny Bailey, Clare Childs, Pam Griffin, Amy Ley, Katelyn Printz, Becky Schamore, Susan Stevenson, Suzanne Young.

Vestry Absent: Don Donnellan, Mickey Shull.

Others Attending: Todd Dougan (Clerk), Chris Harpster (Deacon)(left after consent agenda approval), James Little (Treasurer), Johnny Tuttle (Rector).

A regular meeting of St. Paul's Vestry was held February 25, 2024 and called to order at 12:08 p.m. by Johnny Tuttle, Rector. Susan Stevenson began the meeting with a formation discussion.

I. Consent Agenda

The consent agenda consisted of the January 21 Vestry and Annual Meeting minutes and the Junior Warden report. James Little explained the current status of the financial statement process and is targeting having monthly financial statements for the Vestry in May. The consent agenda was approved on a motion by Suzanne Young, duly seconded, and unanimously approved.

II. Information

Johnny Tuttle noted the following:

1. He would like to have a Vestry Commissioning at the March 17 service.
2. There will be a retirement reception for Billy Overbey today at 4:00.
3. The Holy Week services will be: Maundy Thursday at St. Michael's, Good Friday at St. Paul's, and Easter Vigil location to be determined.
4. The hood replacement for the Day School kitchen is awaiting a question on potential grant funding and an installation quote from Nor-Well.
5. There have been discussions with Blackburn, Childers & Steagall and the Diocese as to whether an audit is still required or if a review will suffice.
6. Todd Dougan's Stewardship Update was provided to the Vestry.

III. Discussion

Johnny Tuttle introduced discussion of the following:

1. Kathy Richards needs to be removed from all our Eastman Credit Union accounts for St. Paul's Episcopal Church, Kingsport, TN. Alan Ragsdale should be added to all the Eastman Credit Union accounts for St. Paul's Episcopal Church, Kingsport, TN. There are 4 accounts: 102769025, 102769041, 102769140, and 107898077. The

above was approved on a motion by Pam Griffin, duly seconded, and unanimously approved.

2. The clergy housing allowances for Johnny Tuttle and Chris Harpster for 2024 and future years. The following resolutions were approved on a motion by Becky Schamore, duly seconded, and unanimously approved:

Jonathan Tuttle:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income a church-designated allowance paid to him/her as part of his/her compensation to the extent used by him/her for actual expenses in owning or renting a home; and

Whereas, Jonathan Tuttle is compensated by St. Paul's exclusively for services as a minister of the gospel; and

Whereas, St. Paul's does not provide Jonathan Tuttle with a residence, therefore, it is hereby

Resolved, that the total compensation paid to Jonathan Tuttle for calendar year 2024 shall be \$111,881 of which \$21,601 is hereby designated to be a housing allowance; and it is further

Resolved that the designation of \$21,601 as a housing allowance shall apply to calendar year 2025 and all future years unless otherwise provided.

Christopher Harpster:

Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income a church-designated allowance paid to him/her as part of his/her compensation to the extent used by him/her for actual expenses in owning or renting a home; and

Whereas, Christopher Harpster is compensated by St. Paul's exclusively for services as a minister of the gospel; and

Whereas, St. Paul's does not provide Christopher Harpster with a residence, therefore, it is hereby

Resolved, that the total compensation paid to Christopher Harpster for calendar year 2024 shall be \$31,062.87 of which \$14,300 is hereby designated to be a housing allowance; and it is further

Resolved that the designation of \$14,300 as a housing allowance shall apply to calendar year 2025 and all future years unless otherwise provided.

3. The boiler pump replacement and Day School dining room valve replacement. Following discussion, only the boiler pump replacement by Nor-Well for \$2,817 was approved on a motion by Clare Childs, duly seconded, and unanimously approved.
4. The Berndt Hall kitchen heat exchanger and air handler replacement. This work by Hammonds for \$9,800 was approved on a motion by Becky Schamore, duly seconded, and unanimously approved.
5. The 2023 Parochial Report. Johnny noted that this was due March 1 and he requested feedback on some of the questions in the report.

IV. Dismissal

The meeting was adjourned with prayer at 1:40 p.m.

Respectfully submitted, Todd Dougan, Vestry Clerk